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COPERNICUS DUAL-LANGUAGE ACADEMY, INC.
An Illinois Nonprofit K–12 School • Chicago, Illinois
100 Example Way, Chicago, IL 60631 • +1 (773) 555-0160 • office@example.com

November 3, 2026

USCIS
Attn: Premium Processing — I-129 H-1B
[USCIS filing address omitted from public sample]

RE	Form I-129, Petition for a Nonimmigrant Worker — Extension of H-1B Classification (Premium Processing)
PETITIONER	Copernicus Dual-Language Academy, Inc. (FEIN 00-0000000) — 100 Example Way, Chicago, IL 60631
BENEFICIARY	Mr. Tomasz WIECZOREK
POSITION	Teacher of Physics and Engineering, Grades 9–12 (SOC 25-2031) — full-time, 40 hours per week
WAGE	$82,400 per year
PERIOD REQUESTED	November 18, 2026 through November 17, 2029

Dear Immigration Officer:

I am the Head of School of Copernicus Dual-Language Academy, Inc. We seek to extend Mr. Tomasz Wieczorek's H-1B classification and stay so he may continue teaching Physics and Engineering in grades 9 through 12 at our Chicago campus. He has held the position in H-1B status since November 18, 2023. His current approval runs through November 17, 2026. The certified Labor Condition Application (LCA) covers the requested dates above.

Mr. Wieczorek will continue to work 40 hours per week at $82,400 per year. That salary meets or exceeds the higher of our actual wage and the applicable prevailing wage under 20 C.F.R. § 655.731(a). The Academy will comply with the certified LCA throughout the authorized period of stay.

This letter describes our school, the offered position and its requirements, Mr. Wieczorek's qualifications, and the employer-employee relationship between the Academy and Mr. Wieczorek.

1. ABOUT THE PETITIONER

Copernicus Dual-Language Academy, Inc. was established in Chicago, Illinois in August 2004 as an Illinois not-for-profit corporation and is recognized by the Internal Revenue Service as a tax-exempt organization under 26 U.S.C. § 501(c)(3). The Academy operates a single K–12 campus at 100 Example Way, with 1,120 enrolled students and 140 full- and part-time employees, including 86 teachers. The school is accredited by Cognia and recognized by the Illinois State Board of Education.

The Academy offers a dual curriculum:

- an English-language program covering the core subjects of Language Arts, Mathematics, Science and Social Studies under the Illinois Learning Standards; and
- a Polish-language program in which Mathematics, Physics and Polish Language and Literature are taught in Polish in a partial-immersion setting, so that students complete secondary school fluent and academically literate in both languages.

The Academy's upper school has been ranked among the top 25 public and private high schools in Illinois in each of the last four years on the basis of state assessment results, and its students have placed in the top ten percent nationally on the Advanced Placement Physics 1 and Physics C examinations for three consecutive years. The school is an authorized testing center for the State Certificate of Polish as a Foreign Language, administered under the supervision of the Polish State Commission for the Certification of Proficiency in Polish.

The Academy is funded through tuition, charitable contributions and grants under the governmental programs identified in the financial documents that accompany this letter. The Academy maintains articulation agreements with the University of Illinois Chicago and the City Colleges of Chicago.

2. THE OFFERED POSITION

Mr. Wieczorek has been offered continued full-time employment as Teacher of Physics and Engineering, grades 9 through 12, under the direct supervision of the Upper School Director, Dr. Halina Nowak. He teaches Physics, AP Physics 1 and the Academy's two-year Introduction to Engineering sequence, with the Physics sections of the Polish-language program taught in Polish. The duties of the position are:

- Developing course syllabi and lesson plans that fulfill the requirements of the Academy's curriculum, the Illinois Learning Standards for Science and the College Board's AP Physics 1 framework;
- Preparing and delivering laboratory-based instruction in mechanics, electricity and magnetism, waves and optics, and introductory engineering design, and maintaining the physics laboratory and its equipment;
- Designing and grading formative and summative assessments, including laboratory reports and engineering design projects, and using the results to plan instruction;
- Preparing lessons that accommodate differences in student learning styles and working with special-education staff to modify curricula where required;
- Advising the Academy's robotics and engineering clubs and supervising student entries in regional science and engineering competitions;
- Maintaining classroom management in accordance with the Student Code of Conduct, and taking all necessary precautions to protect students, equipment and materials in the laboratory;
- Communicating with parents through conferences and written reports, and maintaining professional relationships with colleagues, students and the community;
- Participating in faculty meetings, department planning and professional development, and complying with Academy and state regulations and policies for classroom teachers.

Minimum requirements. The Academy requires a U.S. bachelor’s degree or higher, or its equivalent, in Physics, Engineering, Physics Education, or a closely related field with directly relevant physics and engineering coursework. Physics provides the mechanics and electromagnetism needed for laboratory instruction. Engineering provides applied mechanics and design skills. Physics Education combines subject-matter preparation with methods for teaching laboratory science. The Academy also requires a valid Illinois Professional Educator License with a science endorsement and the ability to teach physics in Polish. See Section 5 below.

3. THE BENEFICIARY'S QUALIFICATIONS

Mr. Wieczorek holds the degree of Magister (M.Sc.) in Physics from Jagiellonian University, Kraków, Poland, awarded in June 2016 after five years of full-time study. The enclosed academic equivalency evaluation finds the degree equivalent to a Bachelor of Science and a Master of Science in Physics from a regionally accredited institution of higher education in the United States (Tab 9).

Mr. Wieczorek holds a valid Illinois Professional Educator License with a Science (Physics) endorsement for grades 9 through 12 (Tab 11). Before joining the Academy, he taught secondary-school physics in Polish for four years in Kraków (Tab 12). He has taught the Academy's Polish-language physics sections since November 2023. His latest evaluation rates him "exceeds expectations" in every category (Tab 13).

4. THE EMPLOYER-EMPLOYEE RELATIONSHIP

The Academy is an Illinois corporation with a U.S. legal presence, is amenable to service of process in the United States, and has an IRS-issued tax identification number. It has a bona fide offer of continuing employment for Mr. Wieczorek at its Chicago campus beginning November 18, 2026. See 8 C.F.R. § 214.2(h)(4)(ii) and (iii)(F). The Academy is his direct employer under 20 C.F.R. § 655.715. The Upper School Director supervises his work, assigns his teaching load, and evaluates his performance. The Academy:

- exercises sole authority to appraise performance, promote, demote, reassign, approve leave, or terminate the H-1B worker;
- carries the H-1B worker as its employee in its business and personnel records, including Form I-9;
- issues regular paychecks and the required tax reporting forms (including Form W-2);
- provides workers' compensation coverage and liability coverage for the services the H-1B worker performs;
- offers employee benefits, including health insurance, sick leave and paid vacation, to the H-1B worker;
- has the right to assign additional duties or to change the teaching assignment;
- makes employer contributions and withholds and pays employee contributions on the H-1B worker's behalf for federal and state tax purposes; and
- conducts annual performance evaluations of the H-1B worker under its faculty evaluation plan.

Mr. Wieczorek performs all of his duties on the Academy's campus. He is not placed at any third-party worksite, and no other entity directs or supervises his work.

5. THE POSITION IS A SPECIALTY OCCUPATION

Section 101(a)(15)(H)(i)(b) of the Immigration and Nationality Act provides H-1B classification for an alien coming temporarily to the United States to perform services in a specialty occupation. Section 214(i)(1) of the Act defines a specialty occupation as one that requires:

> *(A) theoretical and practical application of a body of highly specialized knowledge, and (B) attainment of a bachelor's or higher degree in the specific specialty (or its equivalent) as a minimum for entry into the occupation in the United States.*

Under 8 C.F.R. § 214.2(h)(4)(ii), the occupation requires specialized knowledge and at least a bachelor's degree in a directly related specific specialty, or its equivalent. Each accepted field must have a logical connection to the duties. INA § 101(a)(32) identifies elementary and secondary school teachers as members of a profession. The Academy relies on the subject-specific degree requirement and the actual duties described in this letter to establish that this position qualifies as a specialty occupation.

Under 8 C.F.R. § 214.2(h)(4)(iii)(A), at least one criterion below must also be met. In this list, a qualifying degree is a U.S. bachelor's or higher in a directly related specific specialty, or its equivalent.

1. A qualifying degree is normally the minimum requirement for entry into the occupation.

2. A qualifying degree is normally required for parallel duties at similar organizations in the employer's industry in the United States.

3. The employer or third-party host normally requires a qualifying degree for the duties.
4. The duties are so specialized, complex, or unique that the knowledge needed to perform them is normally associated with a qualifying degree.

The Academy relies on criteria 3 and 4. Its hiring records and written position description document the subject-specific degree requirement for this role (Tab 10). Designing AP physics experiments, applying quantitative methods to laboratory results, and supervising engineering design projects require the specialized knowledge acquired through the degree fields described in Section 2. Mr. Wieczorek's evaluated foreign physics degree meets the degree requirement under 8 C.F.R. § 214.2(h)(4)(iii)(C)(2).

6. CONCLUSION

Mr. Wieczorek holds the degree and the state license the position requires and has performed its duties for the Academy for the past three years. The Academy offers him continued full-time employment as Teacher of Physics and Engineering at $82,400 per year, under its direct supervision and control. We respectfully request that the petition to extend his H-1B classification be approved.

I declare that the information in this letter is true and correct to the best of my knowledge. Please contact me at +1 (773) 555-0160 or a.malinowski@example.com if any further information is required.

Sincerely,

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Dr. Andrzej Malinowski
Head of School
Copernicus Dual-Language Academy, Inc.