ASYLUM CASE DOCUMENT CHECKLIST

1. Personal Identification Documents

✔ Passports, including all pages, national IDs and birth certificates.

✔ Marriage, divorce and children's birth records, if applicable. For family members on the case, provide proof of relationship, current location and status.

2. Immigration and Entry Records

✔ List all U.S. entries and departures. Provide I-94 records, visas, passport stamps and other proof of the most recent arrival.

✔ If filing more than one year after the last arrival, provide dates and records of any changed or extraordinary circumstances and explain the timing of filing.

✔ Prior immigration and asylum applications, statements, receipts and decisions, including cases in which you were included as a family member.

✔ Notice to Appear, hearing notices, court orders and deadlines, and correspondence from USCIS, ICE, CBP or the Immigration Court, if applicable.

3. Applicant's Personal Statement

✔ Describe past harm or threats and what you fear now. Give dates, places, who was responsible, and why you believe you were targeted.

✔ Explain whether government protection or safe relocation was possible. If you fear torture, describe any involvement, consent or acquiescence of public officials.

4. Supporting Evidence

✔ Police or government documents, medical or psychological records, messages, photographs, videos, witness statements and relevant country reports, as available.

✔ Provide complete certified English translations with the source documents. Explain any important evidence that is unavailable.

✔ Confirm with counsel where to file and which instructions apply for fees and proof of payment. For court filings, provide proof of service when required.